

SSS Volunteers- Code of Conduct

As volunteers of SSS we acknowledge and accept the scope and extent of our duties. We have a responsibility to carry these out in an honest and business-like manner and within the scope of our authority, as set forth in the constitution of Scottish Student Sport.

We are entrusted with and responsible for the oversight of the assets and business affairs of Scottish Student Sport in an honest, fair, diligent and ethical manner. As volunteers we must act within the bounds of the authority conferred upon us and with the duty to make and enact informed decisions and policies in the best interests of SSS and its members.

The SSS Executive Council has adopted the following Code of Conduct and all our volunteers are expected to adhere to the standards of loyalty, good faith, and the avoidance of conflict of interest that follow:

Volunteers will:

- Act in the best interests of, and fulfil their fiduciary obligations to, SSS members;
- Act honestly, fairly, ethically and with integrity;
- Conduct themselves in a professional, courteous and respectful manner;
- Comply with all applicable laws, rules and regulations;
- Act in good faith, responsibly, with due care, competence and diligence, without allowing their independent judgment to be subordinated;
- Act in a manner to enhance and maintain the reputation of SSS;
- Disclose potential conflicts of interest that they may have regarding any matters that may come before the committee, and abstain from discussion and voting on any matter in which the volunteer has or may have a conflict of interest;
- Uphold the SSS values, in particular equality and sustainability;
- Make available to and share with fellow volunteers information as may be appropriate to ensure proper conduct and sound operation of SSS;
- Not communicate with the SGB unless asked by a member of SSS staff to do so;
- Not have any budgetary responsibility;
- Not arrange any non-agreed social events unless they are hosted by a club and not the responsibility of SSS;
- Respect the confidentiality of information relating to the affairs of the organisation acquired in the course of their service as volunteers, except when authorised or legally required to disclose such information; and
- Not use confidential information acquired in the course of their service as volunteers for their personal advantage.

A volunteer who has concerns regarding compliance with this Code should raise those concerns with the SSS Chair and C.O.O., who will determine what action shall be taken. In the extremely unlikely event that a waiver of this Code for a volunteer would be in the best interest of the organisation, it must be approved by the Executive Council.

Volunteers will annually confirm that they have read and will comply with this Code.