

## Scottish Student Tennis – Vice Chair – Role Description

Role Title:	Scottish Student Tennis Vice Chair
Responsible to:	SS Tennis Chair, SSS Competitions Assistant
Where (Location):	Various within Scotland
Time commitment:	Variable, with 3-4 full day tournaments (SS Tennis Mixed Doubles Festival and SS Tennis Championships)
Role duration:	Minimum one year, until 30 <sup>th</sup> June 2025, with option to stand again if appropriate, at the discretion of the Development Group and SSS
Role description:	<p>Scottish Student Sport (SSS), the organisation for student sport in Scotland, is seeking an energetic and committed individual to act as one of the lead volunteers within Scottish Student Tennis. The Vice Chair will enjoy an excellent opportunity to contribute to a large sports programme and work closely with Tennis Scotland.</p> <p>The selected individual will be a key figure in the drive towards improving and strengthening tennis in Scotland. The Vice Chair will work with the Chair and SSS staff to coordinate event delivery, participate in strategic planning, communicate with student participants, support event volunteers and improve both SGB engagement &amp; club development.</p>
Main tasks:	<ul style="list-style-type: none"> <li>• Support delivery of student tennis club captains meetings (at least one a semester)</li> <li>• Provide the student perspective on club development needs</li> <li>• Promote student tennis competitions and opportunities to clubs</li> <li>• Help develop student tennis calendar, in conjunction with SS Tennis Chair, SSS Events Coordinator and Tennis Scotland</li> <li>• Assist delivery of SS Tennis Mixed Doubles Festival and SS Tennis Championships, in conjunction with SSS Events Coordinator</li> </ul>
Required skills, qualities and experience	<ul style="list-style-type: none"> <li>• Proactive, can-do attitude</li> <li>• Experience in event management (desirable)</li> <li>• Experience of student tennis in Scotland</li> <li>• Knowledge of tennis landscape in Scotland</li> <li>• Ability to effectively communicate with a range of stakeholders</li> <li>• Social media experience (desirable)</li> </ul>
Training and support available:	<ul style="list-style-type: none"> <li>• Any relevant CPD courses/experience as identified by SS Tennis Chair and SSS Competitions Assistant</li> <li>• Named staff member within SSS, Sean Berthelsen</li> </ul>
Any other Requirements	<ul style="list-style-type: none"> <li>• Driving licence (desired)</li> <li>• Coaching or Officiating qualification preferred</li> </ul>
Recruitment process:	CV and Cover Letter to be sent to Sean Berthelsen, SSS Competitions Assistant, on <a href="mailto:sean@scottishstudentsport.com">sean@scottishstudentsport.com</a>